

PROPOSED VOLUNTEER WORK FORM

Volunteer projects/maintenance work shall be limited to those projects that do not replace the normal daily duties of classified staff. Riverside Unified School District appreciates volunteers interested in working on small/short-term projects intended to enhance the classroom or school/department site but does not significantly increase maintenance workloads and also comply with employee commitments and collective bargaining agreements. *This form must be completed and returned to the Director of Classified Personnel, Department of Personnel, Leadership & Development at least one (1) month prior to the start of the proposed work.*

School Site/Department: _____

Principal/Department Head Signature: _____

List type of work to be performed (Please be all inclusive):

Reason for the work to be performed by volunteers instead of Classified Bargaining Unit Members:

Identify all individuals who will be participating in the work:

How long is the work proposed to take?

Proposed Start Date:

Proposed End Date:

Completed by the Department of Personnel, Leadership & Development

Received Date: _____

Date Reviewed with CSEA: _____

Approved

Denied